

Protecting Your Oral Health While Respecting Your Right to Privacy

Our office understands the importance of protecting your personal information. An unspoken part of providing our patients with safe and effective periodontal care has always been protecting the privacy of their personal information.

This office will collect, use and disclose information about you for the following purposes.

- to deliver safe, effective and high quality dental/periodontal treatment
- to allow us to efficiently conduct the business of dentistry
- to complete and submit dental claims and related information for third party adjudication and payment
- to comply with legal and regulatory requirements both provincially and nationally
- to process electronic payments and take those steps necessary to secure collection of accounts
- to disclose only information necessary for the delivery and management of your care to those involved in that care
- to communicate on an ongoing basis with your related health care providers
- to ask your permission before disclosing any of your information for purposes not related directly to your care and treatment, unless otherwise authorized by law
- to recognize your right of access to your health information when you request it

By proceeding with treatment in this office, you have agreed that you have given your informed consent to the collection, use and/or disclosure of your personal information for purposes that are listed and explained. If a new purpose arises or an unusual request is received we will seek your approval in advance for permission to release such information.

You may withdraw your consent for use or disclosure of your personal information but in some instances this may render us unable to provide or continue providing periodontal and related services.

I have reviewed the above information that explains how Dr. Budd's office will use my personal information, and the steps his office is taking to **Protect My Rights to Privacy**.

Our office has a Privacy Code and I can ask to see the Code at any time.
In this office, **Dr. Marvin Budd** acts as the Privacy Information Officer.